Safeguarding Policy

Low Ash Primary School

Approved by:	The Governing Body	Date 21.10.20
Last reviewed on:	19.10.19	
Next review due by:	Autumn 2021	

NAMED PERSONS AT LOW ASH:

MISS JANINA GRIMSHAW – INCLUSION LEADER (Designated Safeguarding Lead, Prevent Lead, LAC and Post LAC Lead, Mental Health Lead)
MRS BETH MEDHURST – CO-HEADTEACHER (Deputy Designated Safeguarding Lead)
MRS FIONA MEER – CO-HEADTEACHER (Deputy Designated Safeguarding Lead)
MR DANIEL HURST - DEPUTY HEADTEACHER (Deputy Designated Safeguarding Lead)
MRS LOUISE ROBINSON – ASSISTANT HEADTEACHER (Deputy Designated Safeguarding Lead)

NAMED GOVERNORS:
MRS LISA CLARK

LOCAL AUTHORITY CHILD PROTECTION CONTACTS

Education Safeguarding Team - 01274 437043
Duty LADO/LA CP Team - 01274 437500

Low Ash Primary School
Safeguarding Policy

Safeguarding Statement

At Low Ash Primary School we respect and value all children and are committed to providing a caring, friendly and safe environment for all our pupils so they can learn, in a relaxed and secure atmosphere. We believe every pupil should be able to participate in all school activities in an enjoyable and safe environment and be protected from harm. This is the responsibility of every adult employed by, or invited to deliver services at Low Ash Primary School. We recognise our responsibility to safeguard all who access school and promote the welfare of all our pupils by protecting them from physical, sexual and emotional abuse, neglect and bullying.

Equality Statement

We have carefully considered and analysed the impact of this policy on equality and the possible implications for pupils with protected characteristics, as part of our commitment to meet the Public Sector Equality Duty requirement to have due regard to the need to eliminate discrimination, advance equality of opportunity and foster good relations.

This policy has been developed following the latest DFE guidance
    'Keeping children safe in education' September 2020
    'Working Together to Safeguard Children' (2018)
    Ofsted guidance 'Inspecting Safeguarding in early years, education and skills settings' (2019).

Early years settings, schools and further education and skills providers should be safe environments where children, learners and vulnerable adults can learn and develop. Inspectors should consider how well leaders and managers in early years settings, schools or further education and skills providers have created a culture of vigilance where children's and learners' welfare is promoted and where timely and appropriate safeguarding action is taken for children or learners who need extra help or who may be suffering or likely to suffer harm.
(Inspecting Safeguarding in early years, education and skills settings 2019)

Definition of Safeguarding (Keeping Children Safe in Education 2020)

Safeguarding and promoting the welfare of children is defined for the purposes of this guidance as:
• protecting children from maltreatment
• preventing impairment of children's mental and physical health or development
• ensuring that children grow up in circumstances consistent with the provision of safe and effective care
• taking action to enable all children to have the best outcomes

Safeguarding is not just about protecting children from deliberate harm. It relates to aspects of school life including:

- pupils' health and safety
- the use of reasonable force
- meeting the needs of pupils with medical conditions
- providing first aid

- educational visits
- intimate care
- online safety

Specific safeguarding issues to consider (list taken from 'Keeping children safe in education'. September 2020)

- substance abuse
- children missing from education (CME)
- peer on peer/ child on child abuse
- mental health
- children and the court system
- children with family members in prison
- child sexual exploitation
- child criminal exploitation
- county lines
- serious violence
- domestic abuse (children as witnesses are adversely affected)
- homelessness
- so called 'honour-based' violence (including FGM and Forced Marriage)
- preventing radicalisation
- sexual violence and harassment between children in schools and colleges
- upskirting
- contextual safeguarding (assessments of children should consider whether wider environmental factors – outside of school and their family - are present in a child's life that are a threat to their safety and/or welfare)

Child protection procedures

This Safeguarding policy should be read and implemented in conjunction with school's Child Protection Policy (updated and agreed October 2020) which details procedures for all matters relating to Child Protection.

Roles and responsibilities

The role of governors:

- The Governing Body has set out its commitment to safeguarding in this policy and it will continue to do all it can to ensure that the school is a safe environment for staff, pupils and members of the public accessing the site;
- The Governing Body has appointed a named governor, **Mrs Lisa Clark**, for safeguarding

- The Governing Body will ensure that safeguarding is considered as part of all recruitment procedures;
- The governors will take all reasonable steps to ensure that all statutory health and safety responsibilities are met.

The role of the Headteachers:

- It is the Headteachers' and Designated Safeguarding Lead's role to implement the school's Safeguarding Policy with the support of the Governing Body;
- It is the Headteachers' and Designated Safeguarding Lead's role to ensure there is a collective responsibility for safeguarding and that all staff and volunteers are aware of the policy and related policies, protocols and procedures;
- The Headteachers and Designated Safeguarding Lead will ensure there are at least 2 trained staff members with named responsibility for child protection. At Low Ash Primary there are currently five trained members of staff:
- **Janina Grimshaw– Inclusion Leader and Designated Safeguarding Lead**
- **Beth Medhurst – Co-Headteacher and Deputy Safeguarding Lead**
- **Fiona Meer – Co-Headteacher and Deputy Safeguarding Lead**
- **Dan Hurst – Deputy Headteacher and Deputy Safeguarding Lead**
- **Louise Robinson – Assistant Headteacher and Deputy Safeguarding Lead**
- The Headteachers and Designated Safeguarding Lead will ensure first aid is administered by suitably qualified members of staff;
- The Headteachers and Designated Safeguarding Lead will ensure that all appointments panels have a person who has completed Safer Recruitment training;
- The Headteachers and Designated Safeguarding Lead will promote safeguarding when developing the curriculum and all other aspects of school life;
- The Headteachers will ensure the on-going daily monitoring of the school site is maintained to ensure the safety of all who access;
- The Headteachers will treat all incidents of unfair treatment and any incidents of bullying or discrimination, including racist incidents, with due seriousness. Any action taken will follow school policy ratified by school's Governing Body.

The role of all staff: teaching and non-teaching
- All staff will be made aware of and have access to school's Safeguarding Policy, protocols and procedures;
- All staff will attend annual Child Protection and Safeguarding training;
- All staff will strive to safeguard pupils in all aspects of the learning environment on-site and on educational visits;
- All staff will be aware of school's Equality policy, challenge any incidents of prejudice, racism, homophobia, biphobia, transphobia and record any serious incidents, drawing them to the attention of the Headteachers;
- Teachers will support teaching assistants, support staff and volunteers working in their classrooms or on educational visits;
- All staff have a responsibility to monitor and, where necessary, guide the practice of volunteers, visitors or contractors working in school. Any concerns will be reported to the Headteachers and/or Senior Leadership Team

Policies, protocols and procedures

Low Ash Primary School has a range of supporting policies, protocols and procedures to accompany this document which have been developed in accordance with national government and local authority guidelines. The accompanying policies are either an appendix to this policy or listed here as separate policies. Policies can be accessed on the school website or by requesting a paper copy. All documents have been ratified by the school's Governing Body and are regularly reviewed.

These documents include our arrangements for the following areas:
1.) Child Protection– see Child protection Policy
2.) Online Safety– see Online Safety Policy
3.) Health and Safety Policy – see Health and Safety Policy
4.) Behaviour Policy
5.) Anti-bullying Policy – see Behaviour policy
6.) Single Central Record (SCR) – stored securely in school and reviewed by the Headteachers, Designated Safeguarding Lead and Safeguarding Governor

This safeguarding policy has the following supporting policies
- Safer recruitment
- Visitors in school
- Pupil absconding from an educational visit
- Pupil absconding from school
- Pupil missing or abducted from school
- Pupil missing or abducted from an educational visit
- Educational visits
- Medical Policy
- First Aid
- Intimate care

Single Central Record

All schools are required by the Department for Education to maintain a Single Central Record (SCR) of recruitment vetting checks. It is used to log all safer recruitment checks, including details of DBS and/ or barred list checks.
Checks for the following people must be recorded on the SCR:
- All staff who are employed to work in the school;
- All staff who are employed on a supply or casual basis, whether employed directly by the school or through an agency;
- All unsupervised volunteers who have regular contact with children (this will include governors who work as volunteers);
- People brought into the school to provide additional teaching or instruction for pupils but who are not staff members, for example specialist sports coaches or music teachers.

Safer recruitment procedures

Low Ash Primary School has a Safer Recruitment Policy and fully adheres to the statutory requirements of the Department for Education when recruiting staff. Full information is published on the DfE website. A minimum of one member of any recruitment panel will have completed Safer Recruitment training. All appropriate vetting and barring checks are completed prior to the commencement of employment and details are recorded on school's SCR.

Beth Medhurst (Co-Headteacher), Fiona Meer (Co-Headteacher), Dan Hurst (Deputy Headteacher), Sharon Giedrojt (School Business Manager), Lisa Clark (Named Governor for Child Protection) and Emma Lister (Chair of Governors) have all completed the Safer Recruitment training.

Curriculum delivery

A wide range of safeguarding topics are delivered through school's core and enhanced curriculum. This includes Personal Social Health Education (PSHE), science, design and technology and pastoral support/intervention. Details of curriculum content are regularly shared with parents/guardians who are actively encouraged to support their child's learning.

Visitors in school and volunteers/contractors working in school

Low Ash Primary School has a Visitors in School policy. All visitors are required to provide photographic ID, DBS details (where required - see Visitor to School policy) and sign in. They are issued with a visitor badge which they must prominently display at all times. In addition, school issues guidance sheets for all visitors, supply staff, volunteers, extended service providers and contractors to ensure they are aware of and follow our safeguarding procedures.

Child missing/absconding from school – see relevant supporting policies / protocols

At Low Ash Primary School, we apply strict measures to ensure the safety of pupils. This includes measures to secure the school perimeter and access into school buildings. There is regular registration and full monitoring of pupils throughout the school day. Whilst strict safeguarding measures are in place, school feels it is prudent to have emergency protocols in place. These would be implemented should the whereabouts of a pupil be unknown. All staff are fully aware of school's Child Missing in School and Child Absconding from School protocols.

Risk assessments

Risk assessments are in place and regularly reviewed for the following:
- All internal classrooms, shared areas and staff areas;
- All playground areas;
- All fixed play equipment (indoor & outdoor);
- All moveable play equipment (indoor & outdoor);
- Each educational visit off-site.

A COSHH (Control of Substances Hazardous to Health) risk assessment is placed in school's COSHH file for any chemicals used in school. This file is maintained by school's Site Manager - Jason Byrne.

Arrangements for educational visits

Low Ash Primary School has an Educational Visits policy and supporting protocols which have been ratified by the Governing Body and made available to all staff. This details the safeguarding arrangements for visits off-site. Copies of the policy and protocols are available on request from the office.

5. Publishing the Safeguarding Policy

In order to meet statutory requirements school will
- Publish school's policy on the school website
- Place an electronic copy of the policy in the staff area of school's computer system
- Ensure paper copies are made available on request
- Raise safeguarding awareness through the school newsletter, assemblies, staff meetings and other communications
- Ensure support is offered to parents/ guardians where English is a second language to help them understand the content of school's policy.

Policy Review

The Governing Body is responsible for ensuring the annual review of this policy and that the list of key contacts on the cover sheet is kept up to date.

Policy reviewed and adopted October 2020 by Full Governing Body

Signed:……………………………………………………. Named Governor for Child Protection

Next Review Date: October 2021